

U.T. Administration of Dadra & Nagar Haveli and Daman & Diu,
Department of Personnel & Administrative Reforms,
Secretariat, Daman

No. 1/272/93-PER/Vol.V/Part.II/1088

Date: 19/11/2025

O R D E R

Sanction is hereby conveyed for re-allocation of charges amongst DANICS Officers with immediate effect as under:

Sr. No.	Name of Officer	Existing charge(s)	Charge(s) allocated
1.	Shri Vivek Kumar, DANICS	A. Additional District Magistrate, Diu with the following additional charges B. Chief Officer, DMC, Diu C. Chief Executive Officer (DP), Diu D. Assistant Commissioner, Excise, Diu E. Assistant Registrar, Diu 1. District Consumer Grievance Redressal Forum 2. Co-Operative Societies. F. CEO, Smart City, Diu. G. Member Secretary, PDA, Diu. H. Principal, Government College, Diu	A. Director-cum- Joint Secretary (Finance), DNH&DD with the following additional charges: B. Director-cum- Joint Secretary (Education), DNH&DD C. Joint Secretary, DNH&DD 1. Taxation (GST/VAT/Excise) & Budget 2. Revenue 3. Planning and Statistics (Including publication of e-Gazette) 4. Mines D. Joint Secretary, Staff Selection Board, DNH & DD E. Director, District Library, DNH&DD F. Head of Office (Printing & Stationery), DNH & DD
2.	Shri Jatin Goyal, DANICS	A. Director-cum- Joint Secretary (Finance), DNH&DD with the following additional charges: B. Director-cum- Joint Secretary (Education), DNH&DD C. Joint Secretary, DNH&DD 1. Taxation (GST/VAT/Excise) & Budget	Awaiting posting

		2.Revenue 3.Planning and Statistics (Including publication of e- Gazette) 4. Mines D. Joint Secretary, Staff Selection Board, DNH &DD E. Director, District Library, DNH&DD Head of Office (Printing & Stationery), DNH & DD	
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Further, Shri Shivam Mishra, DANICS shall look after the charges previously held by Shri Vivek Kumar, DANICS in addition to his own duties.

The aforementioned DANICS Officer(s) shall hold the additional charge(s) without any extra remuneration till further orders.

This is issued with the approval of the Competent Authority.



(Ashish Mohan)
Director – cum – Joint Secretary (Pers.)

Copy to :

1. The Advisor to the Administrator, DNH&DD, Secretariat, Daman.
2. The Finance Secretary, DNH&DD, Secretariat, Daman.
3. The Chief Conservator of Forest, DNH&DD, Secretariat, Daman.
4. All the Secretaries of DNH&DD.
5. The Deputy Inspector General of Police, DNH&DD, Daman.
6. The Collector, DNH/Daman/Diu.
7. The Superintendent of Police, DNH/Daman/Diu.
8. The Concerned Department/Officers, DNH&DD.
9. The Joint Secretary (P&S), DNH&DD for publication in the Official Gazette.
10. The Director of Accounts, DNH/Daman/Diu.
11. The P.S. to Administrator, DNH&DD, Secretariat, Daman.
12. The Asst. Director (OL), Daman for translation into Hindi.
13. Office Copy / Guard file.