

PART-D

PRODUCT SPECIFIC PERMISSIONS

D	D-PRODUCT SPECIFIC CONSENT	PERMISSION REQUIRED YES OR NO
1	PRODUCT SPECIFIC-Drug license (The Drug & Cosmetic Act)	
2	PRODUCT SPECIFIC-Cosmetic license (The Drug & Cosmetic Act)	
3	CIF&B-Boiler (The Boilers Act-1923)	
4	PRODUCTS SPECIFIC-Food license-(The FDA Act)	
5	PRODUCT SPECIFIC-NOC for Forest-wood based industry	
6	PRODUCT SPECIFIC- NOC under Plastic Waste(Management & Handling Act-2011)	
7	NOC for storage of Explosive Substances/Petroleum Class A.B.C.	
8	License for Storage of De-Nature Spirit/Alcohol/ Ethanol-Final (The Excise Regulation 2012 & Rules – 2013)	

Application for the grant or renewal of a licence to manufacture for sale [or for distribution of]
Drugs other than those specified in [Schedule C, C(1) and X].

- 1) I/We _____ of _____ hereby apply for the grant/renewal of a licence to manufacture on the premises situated at _____ the following drugs being drugs other than those specified at [Schedule C, C(1) and X] to the Drugs and Cosmetics Rules, 1945.
- 2) Names of drugs categorized according to Schedule M
- 3) Names, qualifications and experience of technical staff employed for manufacture and testing.
- 4) A fee of rupees _____ has been credited to government under the head of account _____

Date.

signature _____

Note. The application should be accompanied by a plan of the premises.

FORM 27

Application for the grant or renewal of a licence to manufacture for sale [or for distribution of]
Drugs specified in Schedule C and C(1) [excluding those specified in [Part XB and] Sch.X]

- 1) I/We _____ hereby apply for the grant/renewal of a licence to manufacture
on the premises situated at _____ the under-mentioned drugs,
being drugs specified in Schedule C and C(1) [excluding those specified in [Part XB and]
Sch.X] to the Drugs and Cosmetics Rules, 1945.

Name of drugs

(Each items to be separately specified)

- 2) The names, qualification and experience of the expert staff responsible for the manufacture
and testing of the above-mentioned drugs.

(a) Name(s) of staff responsible
for test _____

(b) Name(s) of staff responsible
for manufacture t _____

- 3) The premises and plan _____ are ready for inspection
_____ will be ready for inspection on _____

- 4) A fee of rupees _____ and an inspection fee of rupees _____ has been
credited to government under the head of account _____

DATE, _____

SIGNATURE

NOTE. The application shall be accompanied by a plan of the premises.

PRODUCT SPECIFIC – COSMETIC LICENCE

[FORM 31]
(See Rule 139)

Application for grant or renewal of a licence to manufacture cosmetics for sale [or for distribution]

1. I/We _____ of _____ hereby apply for the grant/renewal of a licence to manufacture on the premises situated at _____ the following cosmetics.-
2. Names of cosmetics _____
3. Names, qualifications and experience of technical staff employed for manufacture and testing _____
4. A fee of rupees _____ has been credited to Government under the head of account _____

Date _____ Signature _____

Note. The application should be accompanied by a plan of the premises.

Form "B"

[See Regulation 2.1.2., Regulation 2.1.3. and Regulation 2.1.7]

Application for License / Renewal of license except importing under Food Safety and Standards Act, 2006

Kind of business (please tick more than one, if applicable)

- ❖ Manufacturing/Processing including sorting, grading etc.
- ❖ Milk Collection / Chilling
- ❖ Slaughter House
- ❖ Solvent extracting unit
- ❖ Solvent extracting plant equipped with pre cleaning of oil seeds or pre expelling of oil
- ❖ Solvent extracting and oil refining plant.
- ❖ Packaging
- ❖ Relabeling (manufactured by third party under own packing and labeling)
- ❖ Storage / Warehouse / Cold Storage
- ❖ Retail Trade
- ❖ Wholesale Trade
- ❖ Distributor/Supplier
- ❖ Transporter of food
- ❖ Catering
- ❖ Dhabha or any other food vending establishment.
- ❖ Club / canteen
- ❖ Hotel
- ❖ Restaurant
- ❖ Other(s), please specify , _____

1) Name of the Company/Organization , _____

2) Registered Office Address , _____

3) Address of Premises for which license is being applied _____

4) Name and/or designation, qualification, and address of technically qualified person in charge of operations as required under Regulation.....

Name ,

Qualification ,

Address ,

Telephone Number(s) ,

Mobile No. ,

E-mail ,

Photo Identify card no and expiry date

5) Name and / or designation, address and contact details of person responsible for complying with conditions of license (if different from 4 above)

Name ,

Address ,

Telephone Number(s) ,

Mobile No. ,

E-mail ,

Photo Identify card no and expiry date

- 6) Correspondence address (if different from 3 above)

7. Tel. No. _____ Mobile No _____

Fax No. , _____ E-mail , _____

- 8 Food items proposed to be manufactured ,

Sr. No.	Name of Food Item	Quantity in Kg per day or M.T. per annum

If required attach separate sheet

If already having valid license – mention annual quantity of each food category manufactured during last three years.

9. Installed Capacity food product wise (per day) _____

- 10 For Dairy units

- (i) Location and installed capacity of Milk Chilling Centers (MCC) / Bulk Milk Cooling Centers (BMCs) / Milk Processing Unit / Milk Packaging Unit in litres owned or managed by the applicant.

Sr. No.	Name of Food Item	Quantity in Kg per day or M.T. per annum

If required attach separate sheet.

- (ii) Average Quantity of milk per day to be used / handled in

a. In lean season _____

b. In flush season _____

- (iii) Milk products to be manufactured and their manufacturing capacity (tones/year)

1)

2)

3)

- 11 For Solvent – Extracted Oil, De oiled meal and Edible Flour .

- (i) For Solvent – Extracted Oil, De oiled meal and Edible Floor .

Name of Oil bearing material	From seed or nut or	Solvent – Extracted Oil, De oiled meal and Edible Flour						Vegetable Oil
		Crude	Neutralized & Bleached	Neutralized meal	Refined	De Oiled	Edible Flour	

	cake							

If already having valid license – mention annual quantity of each product manufactured during last three years.

- ii) Name and address of factory or factories used by the miller or solvent extractor for processing oil bearing material produced or procured by him or for refining solvent extracted Oil produced by him.

- 12) Sanctioned electricity load or HP to be used _____
- 13) Weather unit is equipped with an analytical laboratory _____
If yes the details thereof : _____
- 14) In case of renewal or transfer of license granted under other laws as per proviso to Regulation 5(1) – period for which license required (1 to 5 years) _____
- 15) I/We have forwarded a sum of Rs. _____, towards License fees according to the provision of the Food Safety and Standards Regulations, 2011 vide .

Demand Draft No (Payable to.....)

(Signature of the applicant/authorized signatory)

DECLARATION

I, Mr/Ms.Mrs. _____ S/o. /D/o. Mr. _____ R/o. _____ do hereby solemnly affirm and declare that all information and particulars furnished here by me are true and correct to the best of my knowledge. I further declare that the food business conducted or proposed to be conducted by/through me conforms / shall conform to the Food Safety and Standards Act, Regulations / Byc-laws enacted there under, and specifically to the guidelines on Hygiene and Sanitary Practices provided under Schedule 4 of the Registration and Licensing Regulations published by the Food Safety and Standards Authority of India or any person authorized on its behalf from time to time.

Date :

(Signature)

AFFIDAVIT

I, the undersigned Shri/Smt/Mr./Mrs. _____ age _____
years, resident of _____ solemnly affirm and say as under ,

I, say that I have applied to the Designated Officer / Director, Medical and Health Services,
Medical and Public Health Department, Dadra and Nagar Haveli, Silvassa to issue me Food License /
Food Registration Certificate.

That I, am a holding Food Business at _____ and my annual
turnover is Rs. _____ (Rupees _____ Only).

That I, have filled up an application in prescribed Form – A / Form – B what is stated by me
are true and correct.

That this affidavit is required to obtain Food License / Registration Certificate.

The contents of this affidavit are true and correct to the best of my personal knowledge and
belief I, known to make a false affidavit is a criminal offence.

PLACE :

DATE :

DEPONENT

Form - I
(See Rules 9)

**APPLICATION FOR REGISTRATION OF A UNIT FOR MANUFACTURE OF
PLASTIC CARRY BAGS AND MULTILAYERED PLASTICS**

From: M/s.	To, The Member Secretary, Pollution Control Committee, DD & DNH, Daman/ Silvassa.
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Sir,
 We hereby apply for registration under Rule 9 of the Plastic Waste (Management and Handling) Rules, 2011.

PART - A
GENERAL

1	a	Name and Location of the Unit	
	b	Address of the unit	
	c	Registration required for manufacture of	
	i	Carry Bags	
	ii	Multilayered Plastics	
	d	Manufacturing capacity	
e	In case of renewal, previous registration number and date of registration		
2	Is the unit registered with DIC/DCSSI of the State Government/ Union Territory? If yes, attach a copy		
3	a	Total Capital Investment of the project	
	b	Year of Commencement of Production	
4	a	List of quantum of products and by-products	
	b	List of quantum of raw materials used	

5	Furnish a flow diagram of manufacturing process showing input and output in terms of products and waste generated including for captive power generation and water.		
6	Minimum size and thickness of the carry bags to be manufactured		
7	Status of compliance with these rules		
PART – B PERTAINING TO LIQUID EFFLUENT AND GASEOUS EMISSIONS			
8	a	Does the unit have a valid consent under the Water (Prevention & Control of Pollution) Act 1974 (6 of 1974)? if yes, attached a copy	
	b	Does the unit have a valid consent under the Air (Prevention & Control of Pollution) Act 1981 (14 of 1981)? if yes, attached a copy	
9	PART – C PERTAINING TO WASTE		
	Solid Wastes:		
	a	Total quantum of waste generated	
	b	Mode of storage within the plant	
	c	Provision made for disposal of wastes	
Place:			Name & Signature :
Date:			Designation:

FORM - 2
[see rule 9]

**APPLICATION FORM FOR REGISTRATION OF FACILITIES POSSESSING
ENVIRONMENTALLY SOUND MANAGEMENT PRACTICES FOR
RECYCLING PLASTIC WASTE**

1.	Name and Address of the Unit	:			
2.	Contact Person with Designation	:			
	Telephone No.	:			
	Fax No.	:			
	Email Address	:			
3.	Date Commissioned	:			
4.	No. of Workers (including contract labours)	:			
5.	Consents Validity	:	a	Water (Prevention & Control of Pollution) Act, 1974 Valid up to	
		:	b	Air, (Prevention & Control of Pollution) Act, 1981 Valid up to	
6.	Authorization Validity	:			
7.	Manufacturing Process (Please attach a flow diagram of the manufacturing process/ flow diagram for each product)	:			
8.	Products and installed capacity of production (MTA)	:	Products	Installed Capacity	
9.	Products manufactured during the last three years (as applicable)	:	Year	Product	Quantity
		:			
10.	Raw Material Consumed during the last three years (as applicable)	:	Year	Product	Quantity
		:			
11.	Water Consumption	:	Industrial :	M ³ /Day	
		:	Domestic :	M ³ /Day	
	Date until which water cess has been paid (if applicable)				

	Waste water generation as per Consent _____ M ³ /Day	:	Actual waste water generated (average of last 3 months) Industrial : _____ M ³ /Day Domestic : _____ M ³ /Day			
	Waste water treatment (provide flow diagram of the treatment scheme)	:	Industrial : _____ Domestic : _____			
	Waste water discharge	:	Quantity : _____ M ³ /Day Location : _____ Analysis of treated waste water for pH, BOD, COD, SS, O&G, any other parameter stipulated by SPCB/PCC (attach details)			
12.	Air Pollution Control	:				
	a Provide a flow diagram for emission control system(s) installed for each processing unit, utilities etc.	:				
	b Details for facilities provided for control of fugitive emissions due to material handling, process, utilities etc.	:				
	c Fuel Consumption		Fuel	Qty per day/ month		
		i				
		ii				
	d Stack Emission Monitoring		Stack attach to	Emission (SPM, SO ₂ , NO _x , etc) mg/Nm ³		
		i				
		ii				
	e Ambient Air Quality		Location - Results µg/m ³	Emission (SPM, SO ₂ , NO _x , etc) mg/Nm ³		
		i				
		ii				
13.	Waste Management	:	Ss. No.	Type	Category	Qty.

	a Waste generation in processing plastic waste		i			
			ii			
			iii			
	b Waste Collection and Transportation (attach details)	:				
	c Waste Disposal Details	:	Sr. No.	Type	Category	Qty
	d Provide details of the disposal facility, whether the facility is authorized by SPCB/ PCC	:				
	e Please attach analysis report of characterization of waste generated (including leach-ate test if applicable)	:				
14.	Details of plastic waste proposed to be acquired through Sale, Auction, Contract or Import as the case may be, for use as raw materials	:	a Name : b Quantity required/ year :			
15.	Occupational safety and health aspects (Please provide details of facilities)	:				
16.	Remarks :	:				
	Whether the unit has adequate pollution control systems/ equipment to meet the standards of emission/ effluent. (If yes, please furnish details)	:				
	Whether unit is in compliance with conditions laid down in the said rules	:	Yes/ No			
	Whether conditions exist or are likely to exist of the material being handled/ processed posing adverse immediate or delayed impacts on the environment.	:	Yes/ No			
	Whether conditions exist (or are likely to exist) of the material being handled/	:				

	processed by any means capable of yielding another material (e.g. leachate) which may possess eco-toxicity.		Yes/No
17.	Any other relevant information	:	
18.	List of Enclosures as per rule	:	
Date :		Name & Signature :	
Place :		Designation :	

FORM IX

(See rules 143, 147, 148 and 156)

Application for a grant/amendment renewal/transfer of a license to import and store petroleum

(Documents listed below must be enclosed with this applications, if it is for the grant of a license in Forms XIV, XV, XVI or in Special Form)

		The replies to be given in this column.
1.	Applicant's Name	
	Applicant's Calling	
	Applicant's full postal address	
2.	Situation of the premises where petroleum is to be stored:	
	State	
	District	
	Town and Village	
	Police Station	
	Nearest railway station	
3.	Quantity (in liters) of petroleum proposed to be imported and stored	
	(i) Petroleum Class A	
	(a) In bulk	
	(b) Not in bulk	
	(c) Total	
	(ii) Petroleum Class B	
	a) In bulk	
	b) Not in bulk	
	c) Total	
	(iii) Petroleum Class A	
	(a) In bulk	

	(b) Not in bulk	
	(c) Total	
	Total of all classes of petroleum	
4.	Quantity in liters of petroleum already	
	(i) Petroleum Class A	
	(a) In bulk	
	(b) Not in bulk	
	(c) Total	
	(ii) Petroleum Class B	
	(a) In bulk	
	(b) Not in bulk	
	(c) Total	
	(iii) Petroleum Class A	
	(a) In bulk	
	(b) Not in bulk	
	(c) Total	
	Total of all classes of petroleum	
5.	Number of license held for the premises and the full name of the holder of the	

I hereby declare that the statements made above have been checked up by me and are true and I undertake to abide by the terms and conditions of the license which will be granted to me.

Date of application _____

Signature and designation
of the applicant

EXCISE-LICENCE FOR STORAGE OF DE-NATURE SPRIT / ALCOHOL/ETHANOL

FORM

UT Administration of Dadra and Nagar Haveli,

Office of the Excise Commissioner

(Excise Department), Silvassa.

FORM E-20

[See Rule 79(1)]

Form of application for wholesale or retails sale of liquor other than denatured spirit preparation, denatured spirit, rectified spirit or absolute alcohol.

To,

The Commissioner of Excise

DNH, Silvassa.

I..... residing at Village /Town..... Taluka..... District request that I/we may be granted license for wholesale/retail sale/sale in packed bottles in the premises situated at Village / Town Taluka..... District subject to tech provisions of the DNH Excise Regulation, 2012 and the rules made thereunder.

- 2 I/We agree to abide by the terms and conditions of the licence. Of granted.
3. I/We have enclosed the site plan of the premises giving its exact location.
4. I/We declare that to tech best of my knowledge and belief the information furnished therein is true and complete.

Yours faithfully,

Signature of Applicant

Place :

Date :

Note : If the applicant is a firm, the names and address of every partner of the firm and in it is a company, the registered name and address thereof including the names of the Director/Managing Director should be indicate

PART-D-CHECK LIST

CHECK LIST FOR VARIOUS INDUSTRIAL CLEARANCES FOR ESTABLISHMENT PERMISSION

COMMON CHECKLIST

PERMISSION SPECIFIC CHECKLIST

FDA- PRODUCT SPECIFIC – DRUG LICENCE

A. Application for Grant of Manufacturing Licence.

Required Fees Rs. 7,500/- (For Application in Form 24 OR 27)

Required Fees Rs. 15,000/- (For Application in Form 24 & 27)

1. Covering Letter.
2. Self Assessed check list of documents.
3. Form 24 x 27 (Maximum 10 Products should apply under each form)
4. Product List. 2 Copies
5. List of Recipients. 1 Copy
6. Similar Product. 1 Copy
7. Export order copy. (If applicable) 1 Copy
8. Draft Label 2 Copies
9. Method of Analysis. 2 Copies
10. Additional Information Form 1 Copy

FDA- PRODUCT SPECIFIC-COSMETIC LICENCE

A. Application for Grant of Manufacturing Licence.

Required Fees Rs. 7,500/- (For Application in Form 24 OR 27)

Required Fees Rs. 15,000/- (For Application in Form 24 & 27)

1. Covering Letter.
2. Self Assessed check list of documents.
3. Form 24 x 27 (Maximum 10 Products should apply under each form)
- 4...Product List. 2 Copies
5. List of Recipients. 1 Copy
6. Similar Product. 1 Copy
7. Export order copy. (If applicable) 1 Copy
8. Draft Label 2 Copies
9. Method of Analysis. 2 Copies
10. Additional Information Form 1 Copy

MEDICAL- PRODUCT SPECIFIC – FOOD LICENCE.

Requirements for opening Food Industry in Dadra and Nagar Haveli.

1. Applicant has to apply
2. Check list issued
3. Submission of Application form with fees
4. Verification of documents submitted
5. Inspection by authorities & report.
6. License granted / permission granted.

All the proposes is on line website is www.fssai.gov.in

The whole process taken 07 (seven) day if all the documents are found correct.

Local license if the total turnover is 20 corer & it is more than 20 crore then the applicant has to apply for central license.

Enclosed. -

1. Checklist.
2. Form 'B'

Documents to be enclosed for new application for license to State/Central Licensing Authority

1. Form-B duly completed and signed (in duplicate) by the proprietor/ partner or the authorised signatory
2. Blueprint/layout plan of the processing unit showing the dimensions in meters/square meters and operation-wise area allocation.
3. List of Directors with full address and contact details
4. Name and List of Equipments and Machinery along with the number, installed capacity and horse power used.
5. Photo I.D and address proof issued by Government authority of Proprietor/Partner/Director(s)/Authorised Signatory.

6. List of food category desired to be manufactured. (In case of manufacturers).
7. Authority letter with name and address of responsible person nominated by the manufacturer along with alternative responsible person indicating the powers vested with them viz assisting the officers in inspections, collection of samples, packing & dispatch.
8. Analysis report (Chemical & Bacteriological) of water to be used as ingredient in food from a recognized/ public health laboratory to confirm the portability indicating the name of authorized representative of Lab who collected the sample and date of collecting sample
9. Proof of possession of premises. (Sale deed/ Rent agreement/ Electricity bill, etc.)
10. Partnership Deed/Affidavit/Memorandum & Articles of Association towards the constitution of the firm.
11. Copy of certificate obtained under Coop Act – 1861/Multi State Coop Act – 2002 in case of Cooperatives.
12. NOC from manufacturer in case of Re-labellers
13. Food Safety Management System plan or certificate if any,
14. Source of milk or procurement plan for milk including location of milk collection centres etc in case of Milk and Milk Products processing units.
15. Source of raw material for meat and meat processing plants.
16. Pesticide residues report of water to be used as ingredient in case of units manufacturing Packaged drinking water, packaged Mineral water and/or carbonated water from a recognised/ public health laboratory indicating the name of authorised representative of Lab who collected the sample and date of collecting sample including source of raw water and treatment plan.
17. Recall plan wherever applicable, with details on whom the product is distributed.
18. NOCs from Municipality or local body and from State Pollution Control Board except in case of notified industrial area.

Documents to be included for renewal or transfer of license given under other existing laws prior to these Regulations

1. Any change in documents or information provided during grant of previous license.
2. Certificate or Plan of Food Safety Management System being adopted (for units under Central Licensing it has to be a certificate from accredited agencies).
3. List of workers with their medical fitness certificates.
4. Name, qualification and details of technical personnel in charge of operation.

Checklist for Petroleum Class A, B, C

1. Application in prescribed Form IX (4 Copies)
2. Enclosed as stated below be attached in each (4 Copies)
 - (a) Approved building plans.
 - (b) Copy of 7x12 of land.
 - (c) Copy of Consent to Establish from Pollution.
 - (d) Copy of approval to run DG Set from Executive Engineer (Electricity)
 - (e) Copy of Construction Permission.
 - (f) Map showing the location of proposed tank of petroleum to be Constructed (7 Copies)
 - (g) Copy of N.A. Order.
 - (h) Copy of In Principle Clearance for expansion of existing Industrial Undertaking.
 - (i) Letter of Drawing approved from Explosive Department.
 - (j) Copy of approved Drawing from Explosive Department.