



**Online Panel Discussion on  
Rebooting the Workplace : Post Lock-down**

Friday , May 29, 2020

04:00 pm to 05:00 pm

**Dear Sir/ Madam,**

We are pleased to inform you that IMC Chamber of Commerce and Industry's Digital Technology Committee is organising a Panel Discussion on Rebooting the Workplace: Post lock-down on Friday, May 29, 2020 at 04:00 pm.

The Panel Discussion will emphasise *on "How to prepare for opening the workplace - Best practices and precautions to be followed post lock-down. Hear it from the people who have actually done this!"*

**Program Details:**

**Day and Date:** Friday , 29th May 2020

**Time:** 04:00 pm to 05:00 pm

**Duration:** 45 minutes followed by 15 minutes of Question and Answer Session

**Streaming:** Zoom Platform

**Why Attend:**

***To Know***

1. Preparations needed before opening the office/factory/warehouse etc.
2. Post opening best practices which have to be followed for managing on day to day basis.
3. Responsibilities which are common and anchored against employer , employee and support staff such as security, cleaning, food service etc.
4. Behavioural changes needed to adapt to the new normal in case of flat organization with no hierarchy, structured and subsidiary setups.
5. Balancing government regulations, office rules and individual behaviour while functional.
6. Handling emergency situations.

Kindly note there is **NO PARTICIPATION FEE**. However, **registration is mandatory**.

We will appreciate to have your confirmations for this highly needed panel discussion by registering on our website <https://www.imcnet.org>. On receiving your confirmation the meeting details will be shared with you. You can raise your further queries to [selby@imcnet.org](mailto:selby@imcnet.org) / [anastasia.dsouza@imcnet.org](mailto:anastasia.dsouza@imcnet.org).

We do hope you will be able to seize this opportunity and participate in this meeting by registering yourself.

With regards,

**Ajit Mangrulkar**

Director General

IMC Chamber of Commerce and Industry



**" INNOVATE, MOTIVATE, CONSOLIDATE "**

**IMC Chamber of Commerce and Industry**

IMC Bldg., IMC Marg, Churchgate, Mumbai - 400 020 India

Tel : 91-22-22046633 / 71226633

Fax : 91-22-22048508 / 22838281